

**MINUTES OF MEETING**

*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

**RIVERWOOD ESTATES  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Riverwood Estates Community Development District was held on **Thursday, May 14, 2015 at 10:16 a.m.**, at the office of Rizzetta & Company, Inc., located at 5844 Old Pasco Road, Suite 100, Wesley Chapel, Florida 33544.

Present and constituting a quorum were:

Jennifer Orsi	<b>Board Supervisor, Vice Chairman</b>
Paula Orsi	<b>Board Supervisor, Assistant Secretary</b>
Michelle Orsi	<b>Board Supervisor, Assistant Secretary</b>

Also present were:

Matthew Huber	<b>District Manager, Rizzetta &amp; Company, Inc.</b>
Wes Haber	<b>District Counsel, Hopping Green &amp; Sams</b> <i>(via. conf. call)</i>

**FIRST ORDER OF BUSINESS**

**Call to Order**

Mr. Huber called the meeting to order and read the roll call

**SECOND ORDER OF BUSINESS**

**Audience Members**

No audience members present.

**THIRD ORDER OF BUSINESS**

**Administer Oath of Office to Newly  
Elected Official**

Mr. Huber administered the Oath of Office to Ms. Paula Orsi.

Mr. Huber stated per Florida Statute, each Board Member is entitled to collect a sum of \$200.00 per meeting with a maximum of \$4,800.00 annually for their attendance at Board Meetings. Mr. Huber asked Ms. Paula Orsi if she would like to receive compensation. Ms. Paula Orsi elected to waive compensation.

Mr. Huber introduced the public records law, sunshine law and public ethics law and provided an explanation of each law and how it applies to Board Supervisors.

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Mr. Huber notified each supervisor they must be complete a Form 1 that is submitted to the Supervisor of Elections in the county where they permanently resides within 30 days. Also Form 1F must be submitted within 60 days after leaving office unless taking another position that requires financial disclosure. It is recommend that this form be mailed "certified return receipt requested" or via a delivery service that can provide tracking and delivery information.

**FOURTH ORDER OF BUSINESS**

**Consideration of the Minutes of the Board of Supervisors' Regular Meeting & Landowner's held on November 13, 2014**

On a Motion by Ms. J. Orsi, seconded by Ms. M. Orsi, with all in favor, the Board of Supervisors approved the minutes of the Board of Supervisor's Regular Meeting and Landowner's Meeting held on November 13, 2014 as presented for Riverwood Estates Community Development District.

**FIFTH ORDER OF BUSINESS**

**Consideration of Operation and Maintenance Expenditures for October 2014 through March 2015**

On a Motion by Ms. J. Orsi, seconded by Ms. M. Orsi, with all in favor, the Board of Supervisors approved the Operation and Maintenance Expenditures for October 1-31, 2014 (\$0.00), November 1-30, 2014 (\$384.32), December 1-31, 2014 (\$2,754.21), January 1-31, 2015 (\$1,440.42), February 1-28, 2015 (\$2,794.16) and March 1-31, 2015 (\$969.96) as presented for Riverwood Estates Community Development District.

**SIXTH ORDER OF BUSINESS**

**Presentation of September 30, 2014 Audit**

On a Motion by Ms. J. Orsi, seconded by Ms. M. Orsi, with all in favor, the Board of Supervisors accepted the September 30, 2014 audit as presented for Riverwood Estates Community Development District.

**SEVENTH ORDER OF BUSINESS**

**Consideration of Proposal for Website Services**

On a Motion by Ms. J. Orsi, seconded by Ms. M. Orsi, with all in favor, the Board of Supervisors approved the Rizzetta Technology Services Proposal for website services for Riverwood Estates Community Development District.

**EIGHTH ORDER OF BUSINESS**

**Presentation of Proposed Budget for Fiscal Year 2015/2016 – Consideration of Resolution 2015-04, Adopting Proposed Budget and Setting the Public Hearing**

On a Motion by Ms. J. Orsi, seconded by Ms. M. Orsi, with all in favor, the Board of Supervisors approved Resolution 2015-04, Adopting Proposed Budget for Fiscal Year 2015-2015 and Setting the Public Hearing for Riverwood Estates Community Development District.

**NINTH ORDER OF BUSINESS**

**Staff Reports**

- A. District Counsel  
No report. Mr. Haber presented the Tri-Party Agreement for ratification.

On a Motion by Ms. J. Orsi, seconded by Ms. M. Orsi, with all in favor, the Board of Supervisors ratified the Tri-Party Agreement as presented for Riverwood Estates Community Development District.

- B. District Engineer  
Not present.
- C. District Manager  
Mr. Huber announced the next meeting will be June 11, 2015 at 10:00 a.m. at the office of Rizzetta & Company, Inc., located at 5844 Old Pasco Road, Suite 100, Wesley Chapel, Florida 33544. Mr. Huber stated the Registered Voter Count as of April 15, 2015 was 0 per Pasco County Supervisor of Elections.

**TENTH ORDER OF BUSINESS**

**Supervisor Requests**

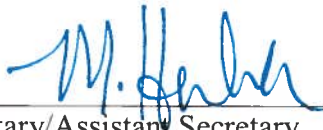
No supervisor requests.

Mr. Huber stated that there was no further business to come before the Board and asked for a motion to adjourn.

**ELEVENTH ORDER OF BUSINESS**

**Adjournment**

On a Motion by Ms. J. Orsi, seconded by Ms. M. Orsi, with all in favor, the Board of Supervisors adjourned the meeting at 10:33 a.m. for Riverwood Estates Community Development District.

  
Secretary/Assistant Secretary

  
Chairman/~~Vice Chairman~~