

**MINUTES OF MEETING**

*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

**RIVERWOOD ESTATES  
COMMUNITY DEVELOPMENT DISTRICT**

The meeting of the Audit Review Committee of the Riverwood Estates Community Development District was held on **Thursday, June 9, 2016 at 10:03 a.m.**, at the office of Rizzetta & Company, Inc., located at 5844 Old Pasco Road, Suite 100, Wesley Chapel, Florida 33544.

Present and constituting a quorum were:

Patricia Buck	<b>Board Supervisors, Chairman</b>
Jennifer Orsi	<b>Board Supervisor, Vice Chairman</b>
Michelle Orsi	<b>Board Supervisor, Assistant Secretary</b>

Also present were:

Matthew Huber	<b>District Manager, Rizzetta &amp; Company, Inc.</b>
Angel Montagna	<b>District Manager, Rizzetta &amp; Company, Inc.</b>

**FIRST ORDER OF BUSINESS**

**Call to Order**

Mrs. Montagna called the meeting to order and read the roll call.

**SECOND ORDER OF BUSINESS**

**Audience Members**

No audience members present.

**THIRD ORDER OF BUSINESS**

**Consideration of Evaluation Criteria**

Mrs. Montagna presented the evaluation criteria for the Board's approval.

On a Motion by Ms. Buck, seconded by Ms. M. Orsi, with all in favor, the Audit Committee approved the Audit evaluation criteria for Riverwood Estates Community Development District.
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**FOURTH ORDER OF BUSINESS**

**Consideration of Instructions to Proposers**

Mrs. Montagna presented to Instructions to Proposers to the Committee for review.

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**FIFTH ORDER OF BUSINESS**

**Notice of RFP**

Mrs. Montagna presented the Notice of RFP to the Committee for review

On a Motion by Ms. Buck, seconded by Ms. M. Orsi, with all in favor, the Audit Committee approved the Notice of RFP and authorized staff to proceed for Riverwood Estates Community Development District.

**SIXTH ORDER OF BUSINESS**

**Supervisor Requests**

No supervisor requests.

**EIGHTH ORDER OF BUSINESS**

**Adjournment**

On a Motion by Ms. Buck, seconded by Ms. M. Orsi, with all in favor, the Board of Supervisors adjourned the meeting at 10:07 a.m. for Riverwood Estates Community Development District.

  
Secretary/Assistant Secretary

  
Chairman/~~Vice Chairman~~