

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**RIVERWOOD ESTATES
COMMUNITY DEVELOPMENT DISTRICT**

The Regular meeting of the Board of Supervisors of the Riverwood Estates Community Development District was held on **Thursday, November 10, 2016 at 10:14 a.m.**, at the office of Rizzetta & Company, Inc., located at 5844 Old Pasco Road, Suite 100, Wesley Chapel, Florida 33544.

Present and constituting a quorum were:

Patricia Buck	Board Supervisors, Chairman
Jennifer Orsi	Board Supervisor, Vice Chairman
Paula Orsi	Board Supervisor, Assistant Secretary

Also present were:

Angel Montagna	District Manager, Rizzetta & Company, Inc.
Wes Haber	District Counsel, HGS <i>via phone</i>

FIRST ORDER OF BUSINESS

Call to Order

Ms. Montagna called the meeting to order and read the roll call.

SECOND ORDER OF BUSINESS

Audience Members

No audience members present.

THIRD ORDER OF BUSINESS

**Consideration of the Minutes of the Board
of Supervisors' Regular Meeting and Audit
Review Meeting held on July 14, 2016**

On a Motion by Ms. Buck, seconded by Ms. J. Orsi, with all in favor, the Board of Supervisors approved the minutes of the Board of Supervisor's Audit Review Minutes as well as the Regular Meeting Minutes held on July 14, 2016 as presented for Riverwood Estates Community Development District.
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RIVERWOOD ESTATES COMMUNITY DEVELOPMENT DISTRICT

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FOURTH ORDER OF BUSINESS

Consideration of Operation and Maintenance Expenditures for July, August, September and October 2016

On a Motion by Ms. Buck, seconded by Ms. J. Orsi, with all in favor, the Board of Supervisors approved the Operation and Maintenance Expenditures for July, August, September and October 2016 in the amounts of \$3,666.59, \$1,127.63, \$1,797.34, \$642.91 as presented for Riverwood Estates Community Development District.

SIXTH ORDER OF BUSINESS

Consideration of Resolution 2017-01, Appointing Assistant Treasurer

On a Motion by Ms. Buck, seconded by Ms. J. Orsi, with all in favor, the Board of Supervisors approved Resolution 2017-01, Appointing Assistant Treasurer for Riverwood Estates Community Development District.

SEVENTH ORDER OF BUSINESS

Consideration of Resolution 2017-02, Appointing Secretary

On a Motion by Ms. Buck, seconded by Ms. J. Orsi, with all in favor, the Board of Supervisors approved Resolution 2017-02, Appointing Secretary for Riverwood Estates Community Development District.

Consideration of Resolution 2017-03, Canvassing & Certifying Results of Landowner Elected Supervisors

On a Motion by Ms. Buck, seconded by Ms. J. Orsi, with all in favor, the Board of Supervisors approved Resolution 2017-03, Canvassing & Certifying Results of the Landowner Election for Riverwood Estates Community Development District.

Ms. Montagna administered the Oath for Jennifer Orsi. Ms. Orsi affirmed.

Consideration of Resolution 2017-04, Re-Designating Officers of the Board

On a Motion by Ms. Buck, seconded by Ms. J. Orsi, with all in favor, the Board of Supervisors approved Resolution 2017-04, nominating Patricia Buck as Chairman and Jennifer Orsi as Vice Chairman for Riverwood Estates Community Development District.

EIGHTH ORDER OF BUSINESS

Staff Reports

- A. District Counsel
No Report
- B. District Engineer
Not Present
- C. District Manager
Ms. Montagna announced the next meeting will be December 8, 2016 at 10:00 a.m. at the office of Rizzetta & Company, Inc., located at 5844 Old Pasco Road, Suite 100, Wesley Chapel, Florida 33544.
Ms. Montagna presented Resolution 2017-05, Prompt Payment Policy and Procedures to the Board. Mr. Haber gave an explanation of the Resolution to the Board.

On a Motion by Ms. Buck, seconded by Ms. J. Orsi, with all in favor, the Board of Supervisors approved Resolution 201-05, Prompt Payment Policy and Procedures for Riverwood Estates Community Development District.

NINETH ORDER OF BUSINESS

Supervisor Requests

No supervisor requests.

TENTH ORDER OF BUSINESS

Adjournment

On a Motion by Ms. Buck, seconded by Ms. J. Orsi, with all in favor, the Board of Supervisors adjourned the meeting at 10:20 a.m. for Riverwood Estates Community Development District.


Secretary/Assistant Secretary


Chairman/Vice Chairman