

**MINUTES OF MEETING**

*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

**RIVERWOOD ESTATES  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Riverwood Estates Community Development District was held on **Thursday, November 9, 2017 at 10:08 a.m.**, at the office of Rizzetta & Company, Inc., located at 5844 Old Pasco Road, Suite 100, Wesley Chapel, Florida 33544.

Present and constituting a quorum were:

Patricia Buck	<b>Board Supervisors, Chairman</b>
Jennifer Orsi	<b>Board Supervisor, Vice Chairman</b>
Michelle Orsi	<b>Board Supervisor, Assistant Secretary</b>

Also present were:

Angel Montagna	<b>District Manager, Rizzetta &amp; Company, Inc.</b>
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**FIRST ORDER OF BUSINESS**

**Call to Order**

Ms. Montagna called the meeting to order and read the roll call.

**SECOND ORDER OF BUSINESS**

**Audience Members**

There were no audience members present.

**THIRD ORDER OF BUSINESS**

**Consideration of the Minutes of the Board of Supervisors' Meeting held on July 13, 2017**

On a Motion by Ms. Buck, seconded by Ms. J. Orsi, with all in favor, the Board of Supervisors approved the minutes of the Board of Supervisors' Meeting held on July 13, 2017 as presented for Riverwood Estates Community Development District.
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**FOURTH ORDER OF BUSINESS**

**Consideration of Operation and Maintenance Expenditures June, July, August and September 2017**

Ms. Montagna presented the operation and maintenance expenditures for June, July, August and September 2017.

On a Motion by Ms. Buck, seconded by Ms. M. Orsi, with all in favor, the Board of Supervisors approved the Operation and Maintenance Expenditures for July (\$516.66), July (\$4,036.56), August (\$802.66) and September 2017 (\$516.66) as presented for Riverwood Estates Community Development District.

**FIFTH ORDER OF BUSINESS**

**Ratification of Approval of Fiscal Year  
2017/2018 Funding Agreement**

Ms. Montagna presented the Fiscal Year 2017/2018 Funding Agreement that was previously approved by the Chairman outside of a Board meeting.

On a Motion by Ms. J. Orsi, seconded by Ms. M. Orsi, with all in favor, the Board of Supervisors ratified the Chairman's approval of the Fiscal Year 2017/2018 Funding Agreement for Riverwood Estates Community Development District.

**SIXTH ORDER OF BUSINESS**

**Consideration of Resolution 2018-01,  
Amending Fiscal Year 2016/2017 Budget**

Ms. Montagna presented and reviewed Resolution 2018-01, Amending Fiscal Year 2016/2017 Budget.

On a Motion by Ms. Buck, seconded by Ms. M. Orsi, with all in favor, the Board of Supervisors approved Resolution 2018-01, Amending Fiscal Year 2016/2017 Budget for Riverwood Estates Community Development District.

**SEVENTH ORDER OF BUSINESS**

**Consideration of Resolution 2018-02,  
Designating Primary Administrative Office**

Ms. Montagna presented and reviewed Resolution 2018-02, Designating Primary Administrative Office.

On a Motion by Ms. Buck, seconded by Ms. M. Orsi, with all in favor, the Board of Supervisors approved Resolution 2018-02, Designating Primary Administrative Office for Riverwood Estates Community Development District.

**EIGHTH ORDER OF BUSINESS**

**Consideration of Resolution 2018-03, Re-  
Designating an Assistant Secretary**

It was decided that this resolution was not needed at this time.

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**NINTH ORDER OF BUSINESS**

**Staff Reports**

- A. District Counsel  
Not present.
- B. District Engineer  
Not present.
- C. District Manager  
Ms. Montagna announced that the next meeting was scheduled for December 14, 2017 at 10:00 a.m. at the office of Rizzetta & Company, Inc., located at 5844 Old Pasco Road, Suite 100, Wesley Chapel, Florida 33544. The Board decided that they would like to cancel this meeting.

**TENTH ORDER OF BUSINESS**

**Supervisor Requests**

There were no Supervisor requests.

**ELEVENTH ORDER OF BUSINESS**

**Adjournment**

Ms. Montagna stated that if there was no further business to come before the Board at this time then a motion to adjourn would be in order.

On a Motion by Ms. Buck, seconded by Ms. M. Orsi, with all in favor, the Board of Supervisors adjourned the meeting at 10:13 a.m. for Riverwood Estates Community Development District.
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Secretary/Assistant Secretary

  
Chairman/~~Vice Chairman~~